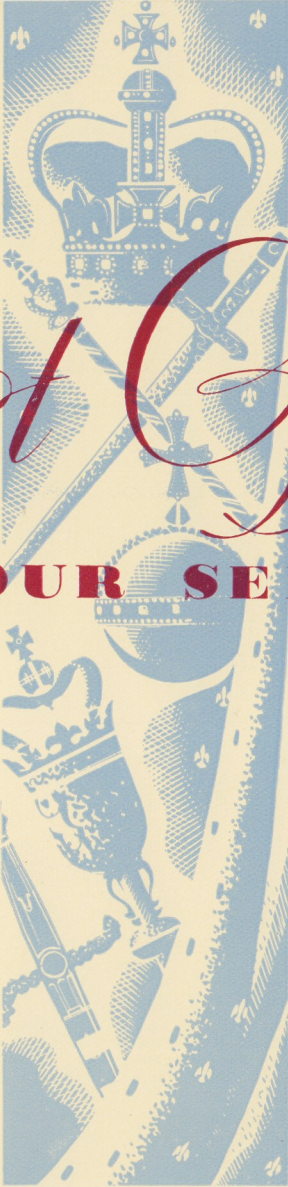


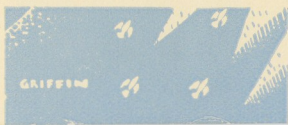
THE

Post Office

AT YOUR SERVICE



INFORMATION FOR VISITORS







Foreword

To the thousands of visitors from the Empire overseas and from foreign countries the Post Office of the United Kingdom desires to offer the services of its various branches.

Brief particulars of these services are given in this booklet. Should you require further or more detailed information on postal, telegraph or telephone services, you can readily obtain it on enquiry at the main Post Office in the locality where you are staying.





Postage on Letters and Postcards for Abroad

It is important that the full postage should be paid on all your letters, otherwise your correspondents will be asked to pay twice the deficiency.

LETTERS

POSTCARDS

British Empire and Mandated Territories (except Trans-Jordan), H.M. Ships abroad, Egypt, United States of America, British Postal Agencies in Morocco

1½d. for the first ounce and 1d. for each additional ounce.

1d. for a single card and 2d. for a reply card.

All other places (including Iraq and Trans-Jordan)

2½d. for the first ounce and 1½d. for each additional ounce

1½d. for a single card, and 3d. for a reply card.

PRINTED PAPERS

To all places abroad in the British Empire :

For every 2 oz. (maximum 5 lb.) ½d.

To other places abroad :

For every 2 oz. (maximum 4 lb.) ½d.

Canada and Newfoundland :

Certain newspapers and magazines are transmissible to these destinations at a cheap rate of postage.

Books of Stamps

You can buy stamps in books, containing stamps to the value of 2s., 3s. or 5s. The books also contain Air Mail labels.



Air Mail Letters

The Air Mail leaflet, obtainable without charge at any Post Office, gives full particulars of the numerous Air Mail services to Empire and other countries overseas.

It is simple to send a letter by Air Mail. Affix ordinary postage stamps to the requisite value (see below) and put an Air Mail label at the top left-hand corner.

The inclusive air postage rates for certain Empire and other countries served by Air Mail are :—

	LETTERS per $\frac{1}{2}$ oz.	POSTCARDS
South Africa, Rhodesia (N. and S.), Kenya, etc., Nigeria, Gold Coast, India, Malaya, Hong Kong	6d.	3d.
Australia and New Zealand	1s. 3d.	6d.
Egypt, Sudan, Iraq, Palestine, Syria, Iran	3d.	2d.

You can post your Air Mail letters in any post box, but the blue Air Mail boxes in London and certain provincial towns provide facilities for posting as near as possible to the time of despatch.

Parcels for Places Abroad

The conditions under which parcels may be sent to countries abroad by the ordinary parcel post service vary according to the country. The local Post Office will gladly furnish you with necessary details.

Parcels by Air Mail

Parcels may be sent by air to many European countries and to certain countries outside Europe.



Postage on Letters, Postcards and Parcels for the British Isles.

Letters and packets not exceeding 2 oz. in weight	1½d.
For every additional 2 oz. or portion thereof	½d.
Postcards	Single : 1d. Reply : 2d.

PARCELS FOR GREAT BRITAIN AND NORTHERN IRELAND

Up to 3 lb.	6d.
3 lb. to 4 lb.	7d.
4 lb. to 5 lb.	8d.
5 lb. to 6 lb.	9d.
6 lb. to 7 lb.	10d.
7 lb. to 8 lb.	11d.
8 lb. to 15 lb. (maximum)	1s. 0d.

PARCELS FOR THE IRISH FREE STATE

Up to 2 lb.	6d.
2 lb. to 5 lb.	9d.
5 lb. to 8 lb.	1s. 0d.
8 lb. to 11 lb. (maximum)	1s. 3d.

Express Services and Messengers

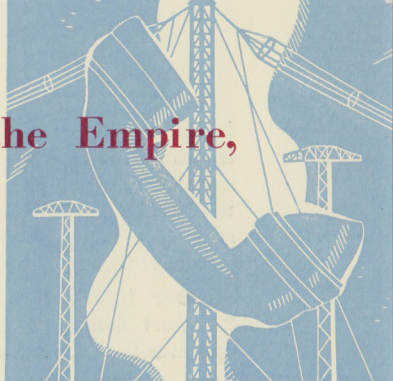
You can send express letters at special rates.

At many Post Offices the services of messengers are available at the appropriate charge. If you would like to avail yourself of the services of a messenger to conduct you to a particular place or places, apply to the nearest Post Office.

This service is not available on Sundays.



Telephone Calls to the Empire, United States, etc.



The normal charges for telephone calls from Great Britain and Northern Ireland to the principal places in the Empire and other countries are as shown in columns (2) and (3) below. To mark the Coronation, specially reduced rates, as shown in column (1) will apply during May to calls to the following Empire countries :—

Australia, Canada, India, Ceylon, New Zealand, the Union of South Africa, Northern and Southern Rhodesia and Kenya.

Country	Minimum Charge for a 3-minute call.			
	Special Charges (May only)		Normal Charges	
	(1)	Saturdays (2)	Other days (3)	
	£ s. d.	£ s. d.	£ s. d.	£ s. d.
Australia, India, Union of South Africa, Kenya .	3 0 0	3 0 0	4 10 0*	
Northern Rhodesia . . .	3 15 0	3 15 0	5 5 0*	
Southern Rhodesia . . .	3 9 0	3 9 0	4 19 0*	
Ceylon	3 6 0	3 6 0	4 16 0*	
New Zealand	3 7 6	5 2 0	5 2 0*	
Egypt	—	2 8 0	3 12 0	
Japan	—	3 0 0	6 0 0*	
Argentina (Buenos Aires)	—	3 0 0	6 0 0	
Brazil	—	3 0 0	6 0 0*	
	<i>Daily</i>		<i>Weekdays</i>	
Canada : 1st Zone (Montreal, etc.)	10 a.m. to noon £4 4s. 0d.	10 a.m. to 10 p.m. £4 4s. 0d.	10 p.m. to 10 a.m. £3 0s. 0d.	
	Other times : £3 0s. 0d.			
United States of America 1st Zone (New York, etc.)	—	Sundays (all day) : £3 0s. 0d.		

* The service is not available on Sundays.

Please book your calls as early as possible in the day on which they are required, or preferably on the preceding day.



For a "person-to-person" call, no additional charge is made if the call is effected; but if, after communication with the number required has been established, the call is abandoned, neither the particular person required nor an acceptable substitute being obtainable, a reduced charge known as the "Report Charge" will be made in place of the normal charge.

Further information as to hours of service, amount of "Report Charge," etc., may be obtained by asking the operator for "Overseas Enquiries."

Telephone Calls to Europe

The charges for telephone calls from the United Kingdom to the principal places on the Continent are as follows:—

Country.	(Minimum charge for a 3-minute call)			
	8 a.m. to 7 p.m.		7 p.m. to 8 a.m.	
	England and Wales	Scotland, Northern Ireland and Isle of Man	England and Wales	Scotland, Northern Ireland and Isle of Man
	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>
Austria	11 6	14 0	6 9	8 3
Belgium	7 0	9 6	4 0	5 6
Czechoslovakia	10 0	12 6	6 0	7 6
Denmark (Copenhagen)	11 6	14 0	6 9	8 3
France (Paris)	6 0	8 6	3 6	5 0
Germany (Berlin)	10 0	12 6	6 0	7 6
Gibraltar	17 6	20 0	10 6	12 0
Greece (Athens)	18 0	20 6	10 9	12 3
Holland	7 6	10 0	4 6	6 0
Hungary	12 6	15 0	7 6	9 0
Italy (Rome)	13 3	15 9	8 0	9 6
Norway (Oslo)	15 6	18 0	9 6	11 0
Poland (Warsaw)	12 6	15 0	7 6	9 0
Portugal	17 6	20 0	10 6	12 0
Roumania (Bucuresti)	17 0	19 6	10 3	11 9
Spain (Madrid)	14 3	16 9	8 9	10 3
Sweden (Stockholm)	14 6	17 0	8 9	10 3
Switzerland	8 0	10 6	4 9	6 3
U.S.S.R. (Russia) (Moscow and Leningrad)	17 6	20 0	10 6	12 0
Yugoslavia (Belgrade)	14 0	16 6	8 6	10 0



PERSONAL CALLS. A personal call can be made for an additional charge equivalent to one minute's conversation between the two telephones connected. Such a call is connected only if information is first obtained that the required person (or an acceptable substitute designated at the time of booking) will be available to accept the call when it matures. If the personal call is not completed owing to the required person (or designated substitute) being unobtainable the "personal charge" only is made.

Telephone Calls to Ships

Telephonic communication is available with the following ships on the Atlantic services :—

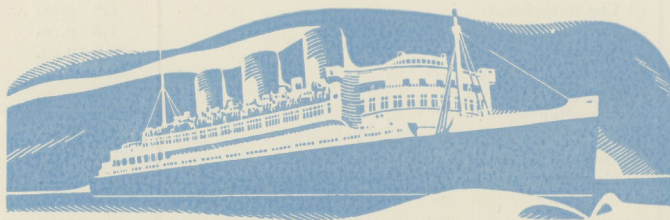
Aquitania
Berengaria
Bremen
Caledonia
Cap Arcona
Columbus

Deutschland
Empress of Britain
Europa
Hamburg
Hansa

Ile de France
Leviathan
New York
Normandie
Queen Mary
Transylvania

The minimum charge (for a 3-minute call) is £1 16s. if the ship is within about 1,000 miles of this country, or £3 12s. if it is beyond that distance. Full details of the person required should be given.

The periods of communication with any individual ship vary with the ship's position, but calls may be booked at any time for completion during the hours of service.



Telephonic communication is also available, via Rome, with the Italian liners

Conte di Savoia
Conte Rosso

Conte Verde
Duilio

Giulio Cesare
Rex

via Sydney with the New Zealand liner "Awatea," and, via New York and San Francisco, with the Japanese liner "Chichibu Maru."

List of Countries

showing local times when it is 12 noon Greenwich time in London.

Country	Local Time
†Argentine Republic	8.0 a.m.
Australia (Melbourne)	10.0 p.m.
Australia (Perth)	8.0 p.m.
Austria	1.0 p.m.
Bahamas	7.0 a.m.
*Belgium	12 noon
Bermuda	8.0 a.m.
†Brazil (Rio de Janeiro)	9.0 a.m.
Bulgaria	2.0 p.m.
*Canada (Montreal)	7.0 a.m.
Canada (Vancouver)	4.0 a.m.
†Chile	7.0 a.m.
Czechoslovakia	1.0 p.m.
Denmark	1.0 p.m.
Egypt	2.0 p.m.
*France	12 noon
Germany	1.0 p.m.
Gibraltar	12 noon
*Greece	2.0 p.m.
*Holland	12.20 p.m.
Hungary	1.0 p.m.



Country	Local Time
India	5.30 p.m.
Italy	1.0 p.m.
Japan	9.0 p.m.
Kenya	2.45 p.m.
Mexico	6.0 a.m.
† New Zealand	11.30 p.m.
Norway	1.0 p.m.
Palestine	2.0 p.m.
Poland	1.0 p.m.
*Portugal	12 noon
*Roumania	2.0 p.m.
Russia (European)	3.0 p.m.
South Africa	2.0 p.m.
Spain	12 noon
Sweden	1.0 p.m.
Switzerland	1.0 p.m.
Turkey	2.0 p.m.
*United States of America (New York)	7.0 a.m.
United States of America (San Francisco)	4.0 a.m.
Uruguay	8.30 a.m.
Yugoslavia	1.0 p.m.

* These countries adopt "Summer Time" during approximately the same period as Great Britain.

† These countries adopt "Summer Time" during the winter months in Great Britain.

Telephone Call Offices and Street Kiosks

Public telephone call office facilities are provided at many post offices, railway stations and shops ; and in kiosks on the public highways.

The minimum charge for a call from a call office is 2d. You will find information how to use the call office and the charges for various inland calls on the notices near the telephone.



Long-Distance Inland Telephone Service

The following are the charges for calls from any Post Office call office or kiosk in central London to various places in the United Kingdom :—

Town	5 a.m. to 7 p.m.	7 p.m. to 5 a.m.
	<i>s. d.</i>	<i>s. d.</i>
Belfast	3 5*	1 8
Brighton	1 2†	0 11
Cardiff	2 8	1 2
Dover	1 8	1 2
Edinburgh	2 8	1 2
Glasgow	2 8	1 2
Harwich	1 8	1 2
Hull	2 8	1 2
Leith	2 8	1 2
Liverpool	2 8	1 2
Manchester	2 8	1 2
Newcastle-on-Tyne	2 8	1 2
Plymouth	2 8	1 2
Southampton	1 8	1 2

* 3s. 8d. between 9 a.m. and 2 p.m.

† 1s. 5d. between 9 a.m. and 2 p.m.

PERSONAL CALLS. If you make a personal call you are charged only for the time for which you speak to the person required. The additional charge is—9 a.m. to 2 p.m., 1s.; at other times, 6d. If the person required cannot be connected, this charge alone is payable.



Telegrams to the Dominions and other Distant Countries

Postal Telegraph Offices accept telegrams for all parts of the world. Those for the Dominions and other distant countries are forwarded for the most part by the routes (via Imperial) of the British Company—Cable and Wireless Ltd.—whose 300,000 miles system of overseas telegraph communications is without parallel. Coronation Letter Telegrams are available by the Company's routes to all parts of the Empire at the special rate of 4s. for 10 words and 5d. for each additional word, for the period May 8th-16th.

Country	Ordinary rate per word	Code (CDE)† rate per word	Deferred rate per word	Letter Telegrams	
				25 words or less	Each word after 25
	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>
Australia					
By Cable	2 0	1 2½	1 0	16 8	0 8
By Wireless	1 8	1 0	0 10	14 7	0 7
Canada	0 9	0 5½	0 4½	6 3	0 3*
(according to destination)	to 2 1	to 1 3	to 1 0½	to 17 8½	to 0 8½
India	1 3	0 9	0 7½	10 5	0 5
New Zealand	1 8	1 0	0 10	14 7	0 7
South Africa	1 3	0 9	0 7½	10 5	0 5
United States of America	0 9	0 5½	0 4½	6 3	0 3
(according to destination)	to 2 5	to 1 5½	to 1 2½	to 20 10	to 0 10

† For telegrams containing code in which no code word exceeds five letters.

* There is also a service of Post Letter Telegrams to Canada at 1½d. a word subject to a minimum charge as for 20 words.



Telegrams to Places in Europe

Telegrams may be handed in at any Postal Telegraph Office. The rates to the principal European countries are as follows :—

Country	Ordinary Rate per word	Code (CDE) Rate per word	Letter telegram rates	
			25 words or less	Each word after 25
Austria	$d. 3\frac{1}{2}$	$d. 2\frac{1}{2}$	<i>s. d.</i> 3 8	<i>d.</i> $1\frac{3}{4}$
Belgium	$2\frac{1}{2}$	$1\frac{3}{4}$	2 $7\frac{1}{2}$	$1\frac{1}{4}$
Czechoslovakia	$3\frac{1}{2}$	$2\frac{1}{2}$	3 8	$1\frac{3}{4}$
Denmark	$2\frac{1}{2}$	2	2 $7\frac{1}{2}$	$1\frac{1}{4}$
France	$2\frac{1}{2}$	$1\frac{3}{4}$	2 $7\frac{1}{2}$	$1\frac{1}{4}$
Germany	3	$2\frac{1}{4}$	3 $1\frac{1}{2}$	$1\frac{1}{2}$
Gibraltar	3	$2\frac{1}{4}$	3 $1\frac{1}{2}$	$1\frac{1}{2}$
Greece	$4\frac{1}{2}$	$3\frac{1}{4}$	4 $8\frac{1}{2}$	$2\frac{1}{4}$
Holland	$2\frac{1}{2}$	$1\frac{3}{4}$	2 $7\frac{1}{2}$	$1\frac{1}{4}$
Hungary	4	3	4 2	2
Italy	3	$2\frac{1}{4}$	3 $1\frac{1}{2}$	$1\frac{1}{2}$
Malta	4	3	4 2	2
Norway	$2\frac{1}{2}$	2	2 $7\frac{1}{2}$	$1\frac{1}{4}$
Poland	$3\frac{1}{2}$	$2\frac{1}{2}$	3 8	$1\frac{3}{4}$
Portugal	$3\frac{1}{2}$	$2\frac{1}{2}$	3 8	$1\frac{3}{4}$
Spain	3	$2\frac{1}{4}$	—	—
Sweden	$2\frac{1}{2}$	2	2 $7\frac{1}{2}$	$1\frac{1}{4}$
Switzerland	3	$2\frac{1}{4}$	3 $1\frac{1}{2}$	$1\frac{1}{2}$
Union of Soviet Socialist Republics	$5\frac{1}{2}$	4	5 9	$2\frac{3}{4}$
Yugoslavia	4	3	4 2	2

MINIMUM CHARGES. Ordinary Telegrams 1s. 3d. CDE Telegrams (i.e. telegrams containing code in which no code word exceeds five letters): 1s. 3d. or the charge for 5 words, whichever is the greater

Radiotelegrams to Ships

Radiotelegraph communication between this country and ships at sea is maintained through twelve Post Office coastal wireless stations and through the Post Office high-power wireless station at Rugby. Ships can be reached in any part of the world.



**RADIOTELEGRAPH CHARGES PER WORD FOR BRITISH SHIPS
AND MANY FOREIGN SHIPS**

	Full Rate	Code
	<i>s. d.</i>	<i>d.</i>
Through Rugby Radio	1 0	8½
Through other Post Office Coast Stations	8	5½
To Cross-Channel and Coasting Vessels (including those plying to and from Scandinavian and other Western European ports southward to Gibraltar)	4	3

Inland Telegrams

You may wish to reserve accommodation, or make appointments, by telegram. You will find forms for writing your telegrams at the wall-desks in Post Offices. You can also dictate telegrams from any private telephone or street kiosk.

The charge for an ordinary inland telegram is 6d. for the first 9 words including the address (1s. 6d. for 12 words for telegrams addressed to the Irish Free State), and 1d. for every additional word.

Coronation Greetings Telegrams

A greetings telegram, in colour, for messages of congratulation or good wishes, has been designed for the Coronation period. Greetings telegrams can be sent to any address in Great Britain or Northern Ireland. They will be delivered in golden envelopes, for a fixed charge of 3d. each in addition to the ordinary charges.

These telegrams will form an interesting souvenir of the Coronation, and will be available only for a brief period. Many people will send one to themselves to keep as a memento of their visit.



Interpreter Services

For the convenience of Continental visitors the services of an interpreter in connection with postal matters will be available at the following London Post Offices :

Chief Office, King Edward Street, E.C.1.

Charing Cross Branch Office.

Leicester Square Branch Office.

Do not hesitate to make your requirements known to him. He will be happy to help you.



Some Facts about the Post Office

THE POST OFFICE of the United Kingdom began its official history three hundred years ago when the first State postal service for private letters was established. Since that time it has gone on extending its services until they reach every town and hamlet in the country and stretch to the most distant corners of the earth. To-day the value of cash transactions between the Post Office and the public reaches the enormous total of nearly £900 million a year. The Department's aim is to provide the most efficient service at the minimum cost.

Its activities now embrace the posts, telegraphs and telephones (including overseas services) and it employs over 250,000 persons. There are 23,000 Post Offices, 5,000 telephone exchanges and over 45,000 telephone call offices. The Post Office has a fleet of 12,000 motor vehicles.

The first adhesive postage stamp was introduced in 1840. To-day the number of stamps sold in the United Kingdom every year reaches the total of 7,000 millions. The Post Office collects, sorts, transports and delivers 22 million letters and circulars and half-a-million parcels every day. Each year the public in this country send 50 million telegrams and make 2,000 million telephone calls. For these services the Post Office has installed 12 million miles of wires, mainly in underground cables.



An Invitation

THE POSTMASTER GENERAL invites you to visit any of the following Post Office buildings, which present many features of interest. A guide will show you round.

KING EDWARD BUILDING, King Edward St., E.C.1 (near St. Paul's Cathedral, St. Paul's Underground Station). Visitors will see the overseas mails dealt with and the Post Office London Underground Railway with its driverless trains.

THE CENTRAL TELEGRAPH OFFICE, St. Martin's-le-Grand, E.C.1 (near St. Paul's Cathedral, St. Paul's Underground Station). Visitors will see the Cable Room (Overseas Services), Teleprinter (typewriting over wires) and equipment.

FARADAY BUILDING, Queen Victoria St., E.C.4 (near Blackfriars and St. Paul's Underground Stations). This building, near St. Paul's Cathedral, houses the Overseas (Radio) and Continental Telephone Exchanges. Visitors will see the operators at work and the equipment.

Should you wish to visit any of these, please address your application to Public Relations Dept., General Post Office, Armour House, St. Martin's-le-Grand, London, E.C.1.





INFORMATION FOR VISITORS

GAFFIN